

Ajeenkya DY Patil School of Engineering, Charholi (Bk.), Pune.



# R&D: Plagiarism Policy

**Promotes ethical research**

POLICY No: APN/ 2016/ 3.3

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## *Vision*

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Empowerment through quality technical education

## *Mission*

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M1: To excel as a center of excellence in technical education

M2: To impart skill based education to meet the needs of industry and Society

M3: To achieve excellence in teaching, learning and research

M4: To inculcate social & ethical values among the students

## *Quality Policy*

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We strive to impart the quality technical education through academic excellence and provide best of facilities to satisfy the need & expectations of the students & stakeholders.

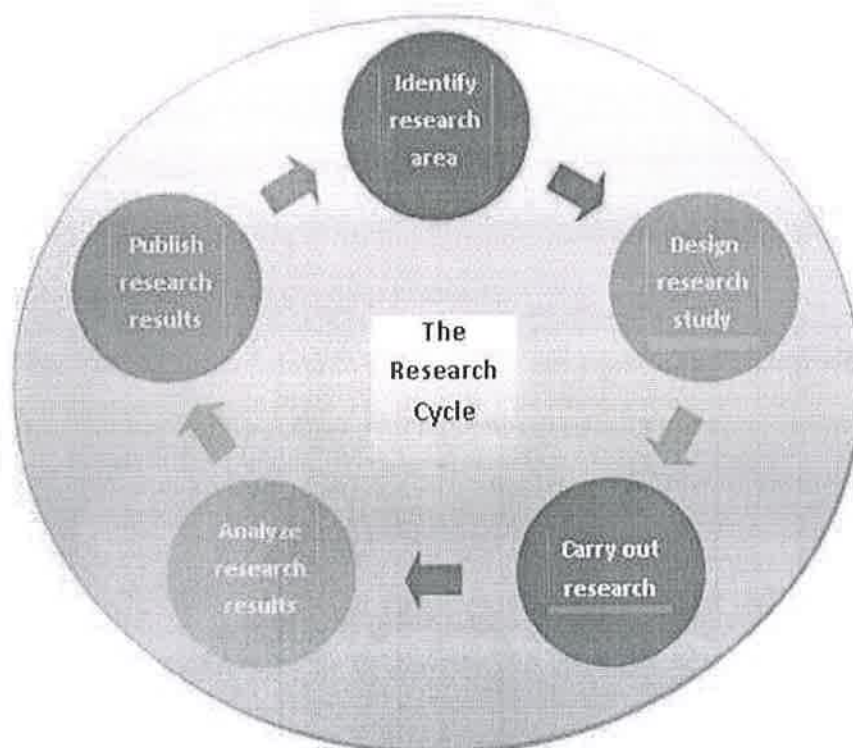


## 1. Introduction:

Teaching and Research are the main functions assigned to any institute. Teaching is a prime function and needs to be performed at the highest level of competence; that is possible only when the faculty is involved in the research activity.

Prevention of plagiarism is related to achieving and maintaining originality and creativity as well as achieving and maintaining academic honesty. Plagiarism is an offense with adverse effects on reputation of the institution as well as the reputation and career of the person who plagiarize.

Plagiarism is any unauthorized use of parts or the whole of any work without giving proper credit to the original creator. Unethical copying of any work is considered theft, and therefore it takes away the originality and trustworthiness of the content.



## 2. Objectives

The objectives of this policy are to:

1. Define plagiarism
2. Provide information on techniques for avoiding plagiarism
3. Point out the consequences of committing plagiarism

## 3. Importance of plagiarism in research?

In research writing, avoiding plagiarism is important because once you submit a paper / document that are flagged as plagiarised, it will cost you significantly. For students, this could mean a failing grade, and for professional researchers / faculty, this could adversely affect their reputation and credibility.

## 4. Code of Ethics: Plagiarism

Plagiarism is a Cognizable Offence. The main work carried out by the teacher, researcher and student shall be based on original ideas and shall be covered by Zero Tolerance Policy on Plagiarism. The main work shall include abstract, summary, introduction, hypothesis, observations, results, discussions, conclusions, acknowledgements, references....etc. The researcher should declare about the originality of each submitted research document of his/ her and freeness of any plagiarism with bibliographic reference of the copied part.

The document can be Review Paper, Research Paper, Research Proposal, Dissertation, Project Work, Books, Chapter in Books, Proceedings, Articles, Reports....etc. Ethics and honesty are the two most important components of the academic activities (like teaching and // or research). Some of the academicians intentionally or unintentionally publish or present other's work as their own which will affect healthy academic atmosphere in the institute and degrade the reputation of the institute as well as the individual. It is therefore important to follow code of ethics / policy on plagiarism to avoid such type of acts.



Plagiarism is defined as copying or reproducing another person's work as one's own without the acknowledgement of the source. According to the Oxford English Dictionary, plagiarism is; "The practice of taking someone else's work or ideas and passing them off as one's own". So, plagiarism is blatant theft of ideas, words, phrases, clauses, sentences, paragraphs from published or unpublished work (including from the Internet) without proper citation. **Plagiarism may be intentional or accidental.**

## 5. Procedure for Handling

**A) Procedural Fairness:** The Institution is determined to handle alleged plagiarism. But there is also procedural fairness including the right to:

- Will inform to the concerned in full detail to enable them to understand the nature of the allegations.
- Will give sufficient response time to the allegations against them.
- Will discuss in person to understand the level.
- Impartiality in any investigation process.
- Absence of bias in any decision making.

## **B) Identification and Assessment of Alleged Plagiarism:**

If any person reports the alleged plagiarism to THE INSTITUTE, the authority of the institute will check the presence of plagiarism or not. Then type and degree of plagiarism is to be determined. The empowered committee will submit its report and recommendation to institute for disciplinary actions. Plagiarism would be quantified into following levels:

Level 0: Similarities up to 10% [Excluded]

Level 1: Similarities above 10 to 40%

Level 2: Similarities above 40 to 60 %

Level 3: Similarities above 60%

## 6. Counseling

The concerned department needs to take steps to educate students/teachers about the dangers of plagiarism and detection of plagiarism so that they do not take support of the unfair means. Thus the moral urge of the students and teachers will prevent it.



## 7. Guidelines for Action


The Institution will form a committee of experts who will find the presence and level of plagiarism. This committee will have a Head of the Department, IQAC Coordinator, Dean (R & D) and the Principal as a member. This committee will prepare and submit report to the IQAC for ultimate decision. The committee of experts will use institutional software or the best possible software's provided by UGC or National Knowledge Commission for detecting the plagiarism. Depending on the level of plagiarism the action could be taken.

## 8. Policy Details

Policy Name	R&D Policy
Policy Number	APN/ 2016 /3.3
Version Number	3.3.1
Effective Date	1 <sup>st</sup> June 2016
Policy drafted by	R&D Cell
Policy Applies to	The students and staff of the Institute
Approved by	Management & IQAC
Responsible Authority	R&D Cell
Superseding Authority	Principal
Date of last revision	8 <sup>th</sup> June 2020
References	1. Guidelines for R & D Cell _ UGC _ March 2022 2. www.aicte-india.org


### Version History

Version	Approved By Management / Trustee	Revision Date	Description of change	Author
3.3.1	Dr. Kamaljeet Kaur	15/07/2021	--	Dr. S. M. Khairnar
3.3.2	Dr. Sushant Patil	20/09/2022	Reformatted for Standardization	Dr. S. M. Khairnar

  
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R&D Plagiarism Policy

